

Hung Yen, March 25^h, 2020

INVITATION LETTER
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2020

To: Shareholders:

Code: ...

- Address:

- ID card number / Passport / Business registration:

- Number of shares owned (1):

The Board of Managers (BOM) would like to invite shareholders to attend the 2020 Annual General Meeting with the following information:

I. Meeting time: 8:00 am April 09, 2020

II. Place: At the Big Hall – Vietnam - Italy Steel Joint Stock Company, Pho Noi A Industrial Park, Giai Pham commune, Yen My District, Hung Yen Province.

III. Contents of presentation, discussion and asking for voting at the General Meeting (2):

1. Report on the implementation of the Resolution of the General Meeting of Shareholders in 2019 and the business and production plan in 2020 of the BOD;
2. Approval of audited financial statements in 2019;
3. Report on the performance of tasks in 2019 and the work program of 2020 of the Board of Management of the Company;
4. Report of 2019 operating results and 2020 operation plan of the Supervisory Board of the Company;
5. Submission of amendment and supplementation of the company's charter and regulations on corporate governance;
6. Election to complete personnel of the BOM, Supervisory Board 2020 – 2025;
7. Report of the BOM on salary payment, remuneration of the BOM and Supervisory Board in 2019 and the plan of 2020;
8. Approval the report on the situation of investment projects in 2019 and plan for using capital gained from public offering of securities in 2017;
9. Approval of Contracts with related parties;
10. Approval submission on Chairman of the BOM cum General Director.
11. Approve selection of auditing units of the 2020 financial statements;
12. And other related issues under the authority of the General Meeting of Shareholders.

IV. The shareholders / authorized people to attend the meeting please bring and present the following documents:

(1) ID card / Passport / copy of Business Registration Certificate; (2) Meeting invitation letter; (3)

A valid power of attorney (if authorized to attend the meeting);

Shareholders who have questions or need more information please contact the Company at the following address:

¹ Số lượng cổ phần sở hữu của cổ đông theo danh sách tại ngày chốt 18/03/2020.

² Quý cổ đông có thể tải các tài liệu ĐHĐCĐ từ địa chỉ Website Công ty: <http://www.vis.com.vn>

Ms. Nguyen Thi Thao - Representative of Organization Board of AGM of Vietnam – Italy Steel
Joint Stock Company

Phone: (84.221) 394 2427 * Fax: (84.221) 394 2226.

We wish Shareholders to arrange the time to attend fully and on time to ensure the success of the meeting.

Best regards,

Attachments:

- Meeting schedule;
- Sample of authorization letter;

**ON BEHALF OF THE BOM
CHAIRMAN OF THE BOARD**

Hiroshi Kunumaru

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